

Entering Recount Results

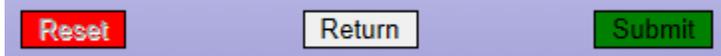
Just the same as on Election Day recount results need to be reported at the precinct level. The M100/M650 reports will break the totals down by precinct. Any ballots that are tallied by hand need to also be recorded by precinct. After gathering those precinct level reports (M100/M650 print outs, ERM reports, and/or hand tallies) follow the steps below to report the recount totals.

- 1) Log into VOICES.
- 2) Go to Returns>Maintain Returns
- 3) Click on a precinct with results to be entered
- 4) To the right of the results certified by your county canvassing board you will find a column of yellow boxes where you are to enter the new totals for each candidate.

State Representative	District 28	REP	Barton Schott	70	0
	District 28	REP	Michael D Brandenburg	95	0
	District 28	REP	Jeffery J Magrum	135	0
	District 28	REP	William E Kretschmar	60	0
	District 28	REP	write-in	1	0

State Representative	District 28	REP	Barton Schott	70	68
	District 28	REP	Michael D Brandenburg	95	96
	District 28	REP	Jeffery J Magrum	135	130
	District 28	REP	William E Kretschmar	60	61
	District 28	REP	write-in	1	1

- 5) Scroll down to the bottom of the page and click the green "Submit" button to save the results. Click the gray "Return" button to go back to the Maintain Returns page.



- 6) Repeat steps 3-5 as necessary to enter in results from all precincts involved in the recount.

NOTE: If you need to correct or add to the total of a candidate (typo, wrong precincts total, accepted challenged ballots on separate report, etc) you can edit the number and click submit again as detailed in steps 3-5.

- 7) After you have completed entering in results, go back to the top of the page and click on Post Election>Recount Canvass Report to print the abstract that is to be sent to the Secretary of State's office.(This will open in a new browser tab. Follow the instructions in blue font at the top of the page to print the report.)
- 8) Next, close the tab with the report and go to Post Election>Recount Certificate to print the certificate that is to be sent to the Secretary of State's office.
- 9) 16.1-16-01(9) states that you are to send the abstract and certificate to the Secretary of State's office by certified mail. The address is:

Secretary of State
600 E Boulevard Ave Dept 108
Bismarck ND 58505-0500