


**SECRETARY OF STATE**  
**Alvin A Jaeger**  
 State of North Dakota  
 600 E Boulevard Ave Dept 108  
 Bismarck ND 58505-0500  
**ELECTIONS UNIT**  
 Telephone: (701) 328-4146  
 Fax: (701) 328-3413  
 soselect@nd.gov  
 Vote.ND.Gov



## Running for School District Office

School Board Member

### **Qualifications and Terms of Office**

**School Board Member:** Any person who is a qualified elector of this state is qualified to be a member of the school board in the district in which the person resides (NDCC § [15.1-07-14](#)).

Terms will vary depending upon the school district.

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### **Running in the School District Election**

Unless held in conjunction with a regularly scheduled county primary election every two or four years, annual school district elections must be held in each public school district on a date between April 1 and June 30, at the discretion of the school board (NDCC § [15.1-09-22](#)).

Candidates for school district office shall file a statement setting forth the candidate's name and the position for which that person is a candidate (NDCC § [15.1-09-08](#)).

#### **A Complete Filing Must Include:**

1. A **statement** setting forth the candidate's name and the position for which the person is a candidate;
2. A [Statement of Interests \(SFN 10172\)](#).

#### **When and Where to File**

Candidates must file with the **school business manager** by 4:00 p.m. on the 64<sup>th</sup> day before the date of the scheduled school election. A statement that is mailed to the business manager must be physically received in the business manager's office before 4:00 p.m. on the 64<sup>th</sup> day before the election.

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### **Running as a Write-In Candidate in the School District Election**

A write-in candidate for school district office is not required to file a certificate of write-in candidacy (NDCC § [16.1-12](#)).

### **Forms**

The state forms (SFN's) listed above are available from the Secretary of State's and school business managers' offices and may also be accessed from the Secretary of State's [web site](#).

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